



宏文學校

HONG WEN SCHOOL

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HWS/18/93

23 May 2018

Dear Parents/Guardians

**Information Sheet for May / June 2018**

**(1) Reminder – Parent-Child-Teacher-Conference (PCTC) – Friday 25 May 2018**

The second PCTC will be held on Friday 25 May 2018 from 8.00 am to 4.00 pm. You would have been informed of your allocated time slot for the session.

There will be no formal lessons on that day. However, your child needs to attend the PCTC together with you, dressed in full school uniform.

Friday 25 May 2018 is also the “Eat with Your Family Day”. The school will be closed at 5.00 pm to allow everyone to be home for dinner with their families. We seek your understanding to end your conference with the teacher latest by 4.00 pm. Do also take the opportunity to enjoy the time of bonding with your family over dinner.

**(2) End-of-Term 2 School Holidays**

The end-of-term school holidays will be from Saturday 26 May 2018 to Sunday 24 June 2018. Pupils are to report to school at the start of Term 3 on Monday 25 June 2018.

**(3) Reminder – P6 Supplementary Classes (18 – 20 June 2018)**

The above will be held from 18 to 20 June 2018. (Monday to Wednesday). Please ensure that your child / ward attends the classes diligently and are punctual for the lessons. Information on this has been disseminated and consent forms have been given out.

**(4) Temperature Taking Exercise Thursday 28 June 2018**

The temperature taking exercise for Semester 2 will be conducted on Thursday 28 June 2018. Please help to remind your child/ward to bring his/her oral digital thermometer from Monday 25 June 2018 (first day of term 3) onwards and ensure that it is in working condition. Your child/ward should not come to school if he/she has flu-like symptoms. Please seek medical attention and produce a medical certificate when he/she returns to school.

**(5) Informing School of Child’s / Ward’s Travel Plans**

Parents are to declare your child’s travel plans if he/she intends to travel. For parents of P1 pupils, please note that your child/ward’s travel plans must be declared regardless of travel intent. However, for parents of P2 to P6 pupils, only pupils who intend to travel need to declare their travel plans.

Please submit your Travel Declaration through the McOnline Learning Management System at [www.mconline.sg](http://www.mconline.sg)

I hope you will be able to take time-off from work to spend time with your children.

Wishing you and your family a quality time of bonding during the June holidays.

Yours sincerely

Poon Siow Leng  
Principal

内容简译：

### 1. 会见家长日- 5月25日

老师们将于5月25日（星期五），早上8时至下午4时会见家长。您应该已经获知所分配到的面谈时段。

当天并非上课日，但您的孩子必须身穿校服到校，与您一同会见老师。

当天也是“与家人共餐日”，因此学校将在下午5时关闭，以让所有的教职员可以回家与家人共餐。请家长给予谅解并在下午4时前完成您与老师的面谈。鼓励您也借此机会与家人共享晚餐。

### 2. 第二学段末学校假期

第二学段末的假期将从5月26日（星期六）开始至6月24日（星期天）结束。学生须在6月25日（星期一）准时到学校报到。

### 3. 小六补课 - 6月18日至6月20日

小六生必须在6月18日至6月20日（星期一至星期三）回校补课。学生已在较早前接获家长通知书和相关的讯息。请确保孩子准时到校上课。

### 4. 体温测量 - 6月28日

我校将在6月28日（星期四）为学生进行体温测量。请提醒孩子于6月25日（星期一）开始，携带操作正常的电子温度计到校。

若发现孩子出现感冒症状，请带孩子去看医生并让他在家里休息。孩子在返校后须出示病假单。

### 5. 提交“假期旅游申报表”

所有小一生的家长无论会否在这来临的学校假期带孩子出国都必须填妥并提交上述表格，以作为校内记录。

至于小二至小六生的家长，只有出国旅游者，方须作旅游申报。

请通过学校的学习管理系统—McOnline ([www.mconline.sg](http://www.mconline.sg)) 提交表格。

希望您与家人趁来临学校假期促进家庭凝聚力。

祝假期愉快。